



City of East Grand Rapids
Regular City Commission Meeting
Agenda

YouTube Livestream:
<https://bit.ly/2xXILvn>
Begins at 6 pm.

June 7, 2021 – 7:00 p.m.
(EGR Community Center – 750 Lakeside Drive)
Special Meeting

1. Resolution adopting the FY 2021-22 budget and setting a millage rate for FY 2021-22 (*no hearing required; approval requested*).
2. Resolution adopting water and sewer rates for FY 2021-22 (*no hearing required; approval requested*).

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Public hearings will be held if noted in each agenda item. If no hearing is noted, comments should be made during “Public Comment” in Item 3. The City will provide reasonable auxiliary aids for individuals requiring them for effective communication in programs and services of the City. Notice must be made to the City five (5) days prior to the program or service requesting the specific auxiliary aid.



CITY OF
EAST GRAND RAPIDS

Special Meeting

1

750 LAKESIDE DRIVE SE · EAST GRAND RAPIDS, MICHIGAN 49506

MEMORANDUM

TO: Mayor and City Commissioners
FROM: Sharla Seath, Finance Director
DATE: May 26, 2021

RE: Resolution Setting Millage Rate and Adopting Budget

Action Requested: That the City Commission approve the attached resolution to approve the 2021/2022 budget and set the millage rates as presented in the resolution.

Background: The final millage rate to be levied in the General Fund is 11.7964 which is the maximum allowable by Headlee. This is a 0.2358 reduction from last year due to a Headlee rollback.

The street and sidewalk millage rate is set at 1.7986, which has also been rolled back from the initial voted millage of 2.000 due to Headlee. In addition, the resolution sets the debt millage rate for Wealthy Pool Bond at 0.1955 and the Community Center Complex at 0.6874.

REVIEWED & APPROVED FOR SUBMISSION:


Shea Charles
City Manager

RESOLUTION

RESOLVED, that there be levied a tax upon all property subject to taxation by the municipal government of the City of East Grand Rapids in the City's General Fund for FY 2021-22, the total of which said amount and the amount estimated to be necessary for such purposes is hereby declared to be the sum of \$12,485,100 of which the sum of \$9,316,800 is to be raised by such levy; and that tax rate per \$1,000 valuation is hereby determined to be the maximum allowable under the Headlee Amendment at a rate of 11.79637 mills;

WHEREAS, that there be levied a tax upon all property subject to taxation by the municipal government of the City of East Grand Rapids sufficient, with other resources, to pay the principal and interest on all approved millage related municipal debts for FY 2021-22;

WHEREAS, that there be levied a tax upon all property subject to taxation by the municipal government of the City of East Grand Rapids sufficient, with other resources, to complete projects in accordance with the approved street and sidewalk millage to be raised by such levy; and that tax rate per \$1,000 valuation is hereby determined to be the maximum allowable under the Headlee Amendment at a rate of 1.7986 mills in FY 2021-22;

WHEREAS, that, in accordance with the Uniform Budgeting and Accounting Act (PA 2 of 1968, as amended by PA 621 of 1978), the City Commission adopts the FY 2021-22 budget of general and special revenue funds on a department basis as shown in the details of revenues and expenditures attached to this resolution but more summarily provided for below:

	Revenues & Transfers In	Expenditures & Transfers Out
GENERAL FUND	\$12,485,100	\$12,749,800
SPECIAL REVENUE FUNDS		
Major Street	\$1,797,900	\$1,689,600
Local Street	\$1,671,900	\$1,601,200
Municipal Street	\$1,944,500	\$1,848,800
Drug Law Enforcement Fund	\$0-	\$20,000

WHEREAS, the Commission may adopt the non-general funds for FY 2020-21 as presented in the City Commission approved budget by fund total:

	Revenues & Transfers In	Expenditures & Transfers Out
OTHER FUNDS:		
Wealthy Pool Debt Service	\$155,100	\$154,000
Municipal Comp Debt Serv	\$542,600	\$541,700
Water & Sewer	\$4,447,000	\$4,771,700
Health Care Internal Serv	\$1,967,000	\$1,995,000
Motor Equip Replace Fund	\$842,220	\$1,423,000
OPEB Trust Fund	\$255,000	\$135,000
Special Assessment	\$16,000	\$16,000

WHEREAS, the Commission may adopt a proposed schedule of various fees for services as presented in the document attached to this resolution; and

BE IT FURTHER RESOLVED that in accordance the Uniform Budgeting and Accounting Act Uniform Budgeting and Accounting Act (PA 2 of 1968, as amended by PA 621 of 1978), authority is hereby given to the City Manager, as the Chief Administrative Officer, to execute transfers within departmental appropriation subtotals of the City's general and special revenue funds without prior authorization of the City Commission, as long as each departmental appropriation subtotal authorization is not exceeded. Amendments to the adopted budget will be made quarterly with adequate documentation.

The City Manager is further authorized to execute the line-item transfers within other City funds as long as the total budget appropriated for each fund is not exceeded. This authorization excludes major personnel changes and new capital equipment items over \$5,000 with the exception of emergency purchases.



CITY OF
EAST GRAND RAPIDS

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MEMORANDUM

TO: Mayor and City Commissioners
FROM: Sharla Seath, Finance Director
DATE: May 26, 2021

RE: Water and Sewer rates for July 1, 2021- June 30, 2022


Action Requested: The City Commission approve the attached resolution to set the water/sewer rates for July 1, 2021 - June 30, 2022.

Background: Annually, as part of the budget process, a comprehensive water and sewer rate study is conducted to determine the adequacy of rates being charged. The study looks at historical billing data, current year's budget requests, and capital needs of the system to determine if rates are sufficient.

After reviewing all the relevant data, no additional rate increases are being recommended for the upcoming budget year. The attached resolution reflects the rates currently being charged which will carry forward into the new fiscal year. Staff will review the rates again in December when the City of Grand Rapids presents their 2022 water and sewer rates.

The full rate schedule is detailed on the attached resolution.

REVIEWED & APPROVED FOR SUBMISSION:


Shea Charles
City Manager

RESOLUTION ADOPTING WATER/SEWER RATES

WHEREAS Section 2.104 and 2.015 of the City Code provides that the City Commission shall by resolution establish a consumption rate and readiness-to-serve charge for water and sewer service.

BE IT RESOLVED that for the period from July 1, 2021 through June 30, 2022 water and sewer rates shall be as follows:

Residential		Non-Residential	
READINESS-TO-SERVE:		READINESS-TO-SERVE:	
<u>Average Monthly Consumption</u>	<u>Readiness-to-Serve Monthly Charge</u>	<u>Meter Size</u>	<u>Readiness-to-Serve Monthly Charge</u>
0 - 7,000	\$40.00	3/4"	40.00
7,001 and up	\$40.00 + \$3.00 per thousand gallons of usage over 7,000	1"	53.50
Multi-units	\$40.00 plus \$10 per unit	1-1/4"	83.50
		1-1/2"	120.00
		2"	213.50
		3"	480.00
		4"	853.50
		6"	2,560.00
	<u>Yard Meters Flat Fee:</u>	Multi-businesses	RTS (above) plus \$20 per additional business on meter
	\$28.00 per month (plus usage)		
	<u>Sewer Only Flat Fee:</u>	500,000 and up (gallons per month)	Add \$3.00 per thousand gallons of usage over 500,000
	\$12.00 per month (no usage charge)		
COMMODITY:		COMMODITY:	
WATER:	\$2.85 per 1,000 gallons	WATER:	\$2.85 per 1,000 gallons
SEWER:	\$3.65 per 1,000 gallons	SEWER:	\$3.65 per 1,000 gallons